

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: APRIL 20, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: WOOD
DICKINSON
FRASIER
BROCK
SEEBER
SIMPSON
VANSELOW
MONTESI
BRAYMER
MACDONALD

COMMITTEE MEMBER ABSENT:

SUPERVISOR: GIRARD

OTHERS PRESENT:

JOY LAFOUNTAIN, ASSIGNED COUNSEL ADMINISTRATOR
KATE HOGAN, DISTRICT ATTORNEY
BRIAN LAFLORE, FIRE COORDINATOR/DIRECTOR, OFFICE OF
EMERGENCY SERVICES
AMY HIRSCH, EMERGENCY SERVICES COORDINATOR
BUD YORK, WARREN COUNTY SHERIFF
SHAWN LAMOUREE, UNDERSHERIFF
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER
SUPERVISOR LEGGET
MCDEVITT
PAM VOGEL, COUNTY CLERK
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
MIKE COLVIN, DIRECTOR OF INFORMATION TECHNOLOGY
MARY WHITTINGTON, LEGAL AID SOCIETY
CHRISTINE SCANLON, *SUN COMMUNITY TIMES*
DON LEHMAN, *THE POST STAR*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the April 20, 2016 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<http://www.warrencountyny.gov/gov/comm/Archive/2016/criminal/>

Ms. Wood called the meeting of the Criminal Justice & Public Safety Committee to order at 12:46 p.m.

Motion was made by Mrs. Frasier, seconded by Mr. Montesi, and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Shawn Lamouree, Warren County Undersheriff, who distributed copies of the agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Commencing the agenda review, Undersheriff Lamouree presented the following requests:

- 1) To amend the 2016 County budget in the amount of \$93,100 to transfer funds within a Public Safety Answering Point (PSAP) grant.

Motion was made by Mr. Dickinson, seconded by Mr. MacDonald and carried unanimously to approve the request and forward same to the Personnel, Finance & Higher Education Committee. *A copy of the request is on file with the minutes.*

- 2) To authorize travel for Patrol Officers Jeremy Coon and George Carpenter to attend the Child Passenger Safety Training Conference at The Conference Center at Lake Placid in Lake Placid, NY on May 10 - 12, 2016.

Motion was made by Mr. Simpson, seconded by Mr. Montesi and carried unanimously to approve the request. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

- 3) To fill the vacant position of Patrol Officer #44, Base Salary \$39,214, due to retirement.

Motion was made by Mr. Dickinson, seconded by Ms. Braymer and carried unanimously to approve the request. *A copy of the Notice of Intent to Fill Position form is on file with the minutes.*

- 4) To fill the vacant position of Communications Officer #6, Base Salary \$37,393 due to retirement.

Motion was made by Mr. Vanselow, seconded by Ms. Braymer and carried unanimously to approve the request. *A copy of the Notice of Intent to Fill Position form is on file with the minutes.*

Proceeding to the Topics for Discussion portion of the agenda, Undersheriff Lamouree apprised that a resolution was requested at the April 15, 2016 Board Meeting to amend the 2016 County Budget to reflect the receipt of an Insurance Recovery in the amount of \$28,621.00 for a patrol car that was destroyed in an accident. A short discussion ensued which involved the cost of replacement of the patrol car and new vehicle insurance for the patrol cars.

This concluded the Sheriff & Communications portion of the meeting and the Office of Emergency Services (OES) portion of the meeting commenced at 12:51 p.m.

Privilege of the floor was then extended to Brian LaFlure, Fire Coordinator/Director, Office of Emergency Services, who distributed copies of the agenda packet to the Committee members; a copy of the agenda packet is on file with the minutes.

Commencing the agenda review, Mr. LaFlure proposed the following requests:

- 1) To appoint and reappoint members of the Warren County Fire Advisory Board, as listed in the agenda packet, for the term commencing May 1, 2016 and terminating April 30, 2017.

Motion was made by Mr. Montesi, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the May 20, 2016 Board meeting. *A copy of the resolution request is on file with the minutes.*

- 2) To authorize a new contract with Tetra Tech Inc. for assistance in emergency planning, training and exercise for the term commencing June 19, 2016 and terminating June 18, 2017 with the possibility of four annual extensions.

Motion was made by Mrs. Frasier, seconded by Mr. Montesi and carried unanimously to approve the request and the necessary resolution was authorized for the May 20, 2016 Board meeting. *A copy of the resolution request is on file with the minutes.*

- 3) To authorize a new contract with Tetra Tech Inc. for assistance in emergency response, debris monitoring services and cost recovery for the term commencing June 19, 2016 and terminating June 18, 2017.

Motion was made by Mr. Montesi, seconded by Ms. Braymer and carried unanimously to approve the request and the necessary resolution was authorized for the May 20, 2016 Board meeting. *A copy of the resolution request is on file with the minutes.*

Mr. LaFlure then discussed the Information for Discussion/Review portion of the agenda. He stated that the storage building to house the emergency services vehicles had been referred to the Finance Committee. He also stated he would appreciate the Criminal Justice & Public Safety Committee's support in setting money aside next year to construct the building. Mr. Dickinson apprised the Committee that he was in opposition of spending tax payer money for a new building when there was one already available to use.

This concluded the OES portion of the meeting and Assigned Counsel portion of the meeting commenced at 1:08 p.m.

Privilege of the floor was extended to Joy LaFountain, Assigned Counsel Administrator, who distributed copies of the agenda packet to the Committee members; a copy of the agenda packet is on file with the minutes.

Ms. LaFountain presented and reviewed a synopsis of another unfunded mandate from New York State relative to the new procedures and rules impacting the eligibility of all assigned counsel applicants. She stated this would have a huge impact on her Departments budget due to her office not being confidential enough for the new standards which would require construction to adhere to the confidentiality rule as well as allowing more individuals to be eligible for assistance with the new criteria of not considering spouses or parents resources. She invited Brian Reichenbach, County Attorney, to attend the meeting on rules and guidelines with her.

Next, Ms. LaFountain advised she was looking for additional attorneys due to a judge having been added to Family Court. A brief discussion ensued relating to the qualifications deemed necessary for the position.

Finally, Ms. LaFountain proposed the following requests:

- 1) To extend the contract with the Legal Aid Society of Northeastern New York, Inc. as Conflict Defender for Family Court with a \$40,000 increase to a total of \$124,718 (*Note: Resolution request form shows a request to extend contract in the amount of \$84,718, however, the agenda indicates that a \$40,000 increase to the contract is requested*).

Motion was made by Ms. Braymer, seconded by Mr. Montesi and carried unanimously to approve the request and the necessary resolution was authorized for the May 20, 2016 Board meeting. *A copy of the resolution request is on file with the meeting minutes.*

- 2) To extend the contract with the Rural Law Center, Inc. for two years and increasing the annual contract amount to \$50,000 to accommodate additional appeals.

Motion was made by Mr. Vanselow, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the May 20, 2016 Board meeting. *A copy of the resolution request is on file with the meeting minutes.*

This concluded the Assigned Counsel portion of the meeting.

Moving along, Ms. Wood noted the need for an executive session and she asked Mr. Reichenbach to state the purpose for this executive session. Mr. Reichenbach announced an executive session was necessary to discuss the employment history of a specific individual.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to enter into an executive session pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 1:38 p.m. until 2:00 p.m.

Upon reconvening, Ms. Wood announced that no action had been taken during the executive session.

A motion was made by Mr. MacDonald, seconded by Mr. Dickinson and carried unanimously to settle an employee discipline matter and to refer same to the Finance, Personnel & Higher Education Committee.

There being no additional business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. Dickinson and seconded by Mr. Simpson, Ms. Wood adjourned the meeting at 2:00 p.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board